

Montessori School of Douglas County

Re-enrollment FORM

August 2019 - May 2020

Please check the appropriate box below to indicate if your child will return to MSDC for the following school year. Please return this form to the School Office **no later than Friday, March 22, 2019** to reserve your child's place for the fall.

Child's Name: _____

- YES**, my child will return for the 2019 - 2020 School Year
- NO, my child will **NOT** return for the 2019 - 2020 School Year

If you checked **YES** above, please attach a check or money order for

- Toddler (18 mos to 3 years) \$200 per child
- Primary (ages 3 years to 6) \$200 per child
- Elementary (1st - 5th grade) \$250 per child

Tuition Policy

Tuition is assessed on an annual basis; monthly payments are DUE on the 1st of each month. For payments made after the 5th of the month, a \$10 late payment fee will be added to your account.

Payments may also be mailed to: MSDC
PO Box 272
Douglasville, GA 30133

Tuition is NOT subject to adjustment for illness, absence, or withdrawal of the child. In the event that you may need to withdraw your child from our School, we ask that you provide us with a written and signed notice of withdrawal at least FOUR (4) weeks prior to the child's date of withdrawal.

If an account becomes more than one (1) month delinquent, parents will be asked to take their child(ren) out of School. School records will be released after tuition is paid in full. If we experience a problem collecting fees, and tuition due, the Parent/Guardian will be responsible for any attorney's fees, court costs, or any other costs related to collecting money owed to the School.

New students are admitted for a four-week probationary period. At the end of the fourth week, if either the family or the School feels that this is not the place for the child, the tuition will be prorated for the four-week period. For ALL students: If a recurrent behavior problem such as, but not limited to, violence towards others is addressed on three (3) occasions within a School Year, you will be asked to withdraw your child.

Date:

Check #

Class: