

# Montessori School of Douglas County

## Re-enrollment FORM

August 2020 - May 2021

Please check the appropriate box below to indicate if your child will return to MSDC for the following school year. Please return this form to the School Office **no later than Monday, March 16, 2020** with your payment to reserve your child's place for the fall. Please return the form even if your child is **NOT** returning.

Child's Name: \_\_\_\_\_

- YES**, my child will return for the 2020 - 2021 School Year
- NO, my child will **NOT** return for the 2020 - 2021 School Year

If you checked **YES** above, please attach a check or money order for

- Toddler (18 mos to 3 years) \$200 per child
- Primary (ages 3 years to 6) \$200 per child
- Elementary (1<sup>st</sup> - 5<sup>th</sup> grade) \$250 per child

### Tuition Policy

Tuition is assessed on an annual basis; monthly payments are DUE on the 1st of each month. For payments made after the 5<sup>th</sup> of the month, a \$10 late payment fee will be added to your account.

Payments may also be mailed to: MSDC  
PO Box 272  
Douglasville, GA 30133

Tuition is NOT subject to adjustment for illness, absence, or withdrawal of the child. In the event that you may need to withdraw your child from our School, we ask that you provide us with a written and signed notice of withdrawal at least FOUR (4) weeks prior to the child's date of withdrawal.

If an account becomes more than one (1) month delinquent, parents will be asked to take their child(ren) out of School. School records will be released after tuition is paid in full. If we experience a problem collecting fees, and tuition due, the Parent/Guardian will be responsible for any attorney's fees, court costs, or any other costs related to collecting money owed to the School.

New students are admitted for a four-week probationary period. At the end of the fourth week, if either the family or the School feels that this is not the place for the child, you may withdraw your child. For ALL students: If a recurrent behavior problem such as but not limited to, violence towards others is addressed on three (3) occasions within a School Year, you will be asked to withdraw your child.

Date:

Check #

Class: